



Protocol for 4th, 5th or 6th place medalists to attend ICDC in 2019.

CT DECA wants as many students as possible to have the opportunity to attend and compete at the International Career Development Conference. To facilitate this, CT DECA is asking advisors to please read and adhere to the following:

Step 1:

Chapters with 1st, 2nd or 3rd place winners not attending ICDC will email Dave Reynolds at reynoldsd@mpsct.org with the chapter name, student full name, event, and winning rank prior to **Thursday, March 7 at 3pm**. The earlier the better please.

Once a chapter signifies a student is not attending, they 100% don't attend. A chapter cannot get the slot back.

Example:

Hartford Public, Susan Strong, Sports and Entertainment Individual, 2nd place, not attending.

Step 2:

Dave Reynolds will compile the list of top 3 winners not attending after March 7 at 3pm and email the registry to the chapter advisor's email list prior to **Friday, March 8, 10am**.

Step 3:

Once this list is sent to the chapter advisors, advisors will email Dave Reynolds at reynoldsd@mpsct.org signifying they DEFINITELY want the open slot and the rank of their student. Higher ranked requests trump lower ranks. That is, a 4th place will take the slot prior to a 5th place.

The deadline for emailing Dave Reynolds with a spot request is Sunday, March 10 by 10am. At this time CT DECA will award the slot to the chapter with the highest-ranked request.

Example:

New Britain DECA sends me this:

Hartford Public, Susan Strong, Sports and Entertainment Individual, 2nd place, not attending and I want this slot for New Britain Public DECA for Steven Friendly who placed 4th in Sports and Entertainment Individual.

Bridgeport DECA sends me this:

Hartford Public, Susan Strong, Sports and Entertainment Individual, 2nd place, not attending and I want this slot for Bridgeport DECA for Tenika Roundstone who placed 5th in Sports and Entertainment Individual.

Steven was 4th and Tenika was 5th so Steven is awarded the slot.

When a chapter advisor sends me a request this does **not** guarantee the slot. It's on a rank-order basis and all requests must be double-checked with the awards ceremony ranking for accuracy and with our system administrator.

Step 4:

Once the double-checks occur, Dave Reynolds will email the advisor and the system administrator signifying the slot is now theirs. Only after this will the chapter own this slot as a guarantee and should continue their individual travel planning and register. As time is of the essence, CT DECA will do their best to confirm a slot award as soon as possible.

Additional Rules:

No side deals between chapters will be recognized. Any direct contact with Dennis or Felecia will be directed to Dave Reynolds.

No guarantees. This service is being provided, on a volunteer basis, to offer more opportunities for students to attend ICDC. If you recall, in some years 4th, 5th, and 6th were not allowed to compete as a general rule. CT DECA cannot guarantee the fidelity of chapter advisors to inform that their students aren't competing; we can only have faith in their integrity and organization to let Dave Reynolds know in a timely manner.

Chapters may swap within their chapters but still must email Dave Reynolds, follow the process, and wait for confirmation that their information is accurate. Basically if a chapter wins 1st, 2nd, or 3rd and is replacing one of those with a 4th place, that isn't a problem **assuming the information is accurate**. However, a 5th or 6th place must still wait to see if a 4th place wants the spot.

Example:

Hartford Public, Susan Strong, Sports and Entertainment Individual, 2nd place, not attending and I want this slot for my student (same chapter) Steven Friendly who placed 4th in Sports and Entertainment Individual.

Chapters are under no obligation to take 4th, 5th or 6th place winners to ICDC. If you don't want a slot, just ignore the emails.

This has nothing to do with Academy slots. That protocol has been sent to you. Please direct those questions to Felecia Mandeville, Associate state advisor.

Thank you!